the least amount of time first. In the reading/comprehension section I recommend answering the questions in this order:

1st Antonyms (words with opposite meanings)
2nd Analogies (relationships between 2 words)
3rd Sentence Completion (fill in the blank)
4th Reading (answering questions about a passage)

You are permitted to answer questions in any order you wish within this section, but be careful when doing this because it's *very* easy to mark the wrong space on your answer sheet.

ANTONYMS AND SENTENCE COMPLETIONS

Try predicting the answer *before* looking at the choices. If you don't know the answer, make your best guess and move on. Don't waste valuable time trying to theorize what the answer *might* be.

ANALOGIES

Make up sentences for easier analogy solutions. For instance, if the question words are HAWK:MOUSE, your helpful sentence could be, "A HAWK catches a MOUSE." Now insert each answer choice into the sentence until one fits.

READING COMPREHENSION

Since this part of the section is done last, estimate the time needed to read and answer all the questions. You may want to answer the longer passages with more questions if you have 7 or 8 minutes left. If there are only 2 or 3 minutes left, go for the short passage with its 2 or 3 questions.

Any answers that are the slightest bit controversial should be passed over as poor choices. The preparers of these tests try to avoid as many complaints as possible by staying clear of racial, ethical, religious and other answers that might be offensive.

- Do the least time consuming problems first.
- Ration time in the reading section to match the length of the passages.
- Avoid answers of an ethical, religious or ethnic nature that might be offensive.
- A misplaced answer can throw off the whole answer sheet.